

Registrar's Copy



Beant College of Engineering & Technology

(Established by Government of Punjab)

GURDASPUR (PUNJAB) 143521

AGENDA

7th meeting of **BOARD OF GOVERNORS**

TO BE HELD ON

15.11.2006 AT 11:00 AM

With Minutes

VENUE :

COMMITTEE ROOM,
PUNJAB BHAWAN,
SECTOR 3-A, CHANDIGARH.

C O N T E N T S

Item #	Particulars	Page #
7.1	To confirm the minutes of 6 th meeting of Board of Governors held on 08.07.1999.	01
7.2	To report of action taken on the decisions taken in the 6 th meeting of Board of Governors held on 08.07.1999 at Punjab Bhawan, Chandigarh.	02 – 07
7.3	To report the minutes of meetings of Finance Committee.	08
7.4	To report the minutes of Meetings of Buildings & Works Committee.	09
7.5	To report the minutes of meetings of Equipment & Store Purchase Committee.	10
7.6	To report about the progress made by the college.	11 – 19
7.7	To report the appointments both teaching and non-teaching made after the last 6 th meeting of Board of Governors (1999 to 2006).	20 – 21
7.8	To approve the additional teaching/non-teaching posts due to introduction of new course of Bio-Technology and increase of seats in various course.	22 – 24
7.9	To approve the payment of interest on CPF on yearly basis as per Punjab Govt. Rules instead of half yearly basis as per College Bye Laws.	25
7.10	To approve the transfer of Hostels attendants from contractor to the rolls of college.	26
7.11	To approve the extension in the services of the persons working on adhoc/contract basis for a period of three years.	27 – 28
7.12	To approve the appointment of Dr. Satish Kumar, Principal, Beant College of Engineering & Technology, Gurdaspur on deputation basis.	29
7.13	To report the conduct of audit of annual accounts for the year 2004-2005 by the Account General, Punjab, Chandigarh.	30
7.14	To approve the termination of services of employees absenting from duties for more than five year.	31 – 32
7.15	To approve the annual increments by counting extra ordinary leave.	33
7.16	Any other item with the permission of the chair.	34

Item # 7.1 To confirm the minutes of 6th meeting of Board of Governors held on 08.07.1999.

The 6th meeting of Board of Governors of Beant College of Engineering & Technology, Gurdaspur was held on 08.07.1999 at Punjab Bhawan, Chandigarh. The minutes were circulated vide BCET/Gsp/99-2000/5162-5178 dated 12.8.1999 to all the members. No comments have been received.

Copy of the minutes is placed at **Annexure-I** from page 35 to 41 for confirmation please.

GV.

Item # 7.2 To report of action taken on the decisions taken in the 6th meeting of Board of Governors held on 08.07.1999 at Punjab Bhawan, Chandigarh.

A status report of the action taken on the decisions of 6th meeting of Board of Governors held on 08.7.1999 is as follows :

Item #	Subject	Decision taken	Action taken
6.1	To confirm the minutes of 5 th meeting of Board of Governors held on 28.07.1998 at Chandigarh.	It was resolved to confirm the minutes of 5 th meeting of Board of Governors held on 28.07.1998 at Punjab Bhawan, Chandigarh.	No action required.
6.2	To report on action taken on the decisions taken in the 5 th meeting of Board of Governors held on 28.07.1998 at Punjab Bhawan, Chandigarh.	Action taken on various item was noted by the members of the Board.	No action required.
6.3	To report the minutes of 6 th meeting of Finance Committee.	The item was noted.	No action required.
6.4	To report of the minutes of 4 th & 5 th meeting of Equipment & Stores Purchase Committee meeting held on 26.06.98 & 09.03.99 at Chandigarh.	The item was noted.	No action required.

- 6.5 Progress report of The members noted No action
Beant College of the approval required.
Engineering & obtained from All
Technology, India Council for
Gurdaspur. Technical
Education, New
Delhi for
continuing the
existing courses for
the year 1999-2000.
The Board also
noted the good
progress made by
the staff & students
in various fields.
- 6.6 Creation of additional The Board The
posts required for approved the appointments
1999-2000. creation of various were made as per
posts as proposed in the approved
the agenda item. posts.
- 6.7 To approve the increase The item was The decision
in credit of earned approved. taken was
leave from 360 to 450 implemented.
days.
- 6.8 Institution of The item was The decision
Chairman/Chairperson approved. taken was
Medals. implemented.

- 6.9 Service benefits to be extended to the Principal. It was advised that a joint proposal be put up by both the colleges i.e. Shaheed Bhagat Singh College of Engineering & Technology, Gurdaspur and Beant College of Engineering & Technology, Gurdaspur to the Chairperson through Principal Secretary, Technical Education & Industrial Training, Punjab. The proposal was put to the Chairperson, Board of Governors and the approval obtained, was implemented.
- 6.10 Policy for appointment of staff on contractual basis. The item was approved in principle. However, terms and conditions and procedure for employment will be modified as in the case of Shaheed Bhagat Singh College of Engineering & Technology, Ferozpur. Though the item was approved but no person after the age of superannuation has been employed on contract basis in the college.
- 6.11 To approve the rate of interest to be paid to the employees on CPF during 1998-99. The item was approved. The decision was implemented.

- 6.12 To approve the rates on honorarium for visiting external experts/faculty. It was resolved to approve the following rates :
 1. Rs.1000/- for external experts for the post of Principal.
 Rs.750/- for external experts for the post of Professor/Registrar/Assistant Professor/Deputy Registrar.
 2. Rs.500/- for external expert for the posts upto Lecturer.
 3. Rs.500/- per day for Lectures by eminent experts on a Lecture of 2-3 hours. The decision was implemented.
- 6.13 To consider enhancement in the rate of honorarium payable to the teachers to whom additional duties of Chief Warden/Warden are assigned. It was resolved to approve the following rates w.e.f. 01.8.1999 :
 ▪ Chief Warden : Rs.550/- per month.
 ▪ Warden : Rs.450/- per month. The decision was implemented.
- 6.14 To report the appointments made after the 5th meeting of Board of Governors. The item was noted. No action required.

- | | | | |
|------|---|--|--|
| 6.15 | To report the fee structure revised by the Punjab Govt. | The item was noted. | Fee was revised as approved by Punjab Govt. |
| 6.16 | To report the charges approved by the Punjab Govt. for providing internet facility to the students. | The item was noted. | Fee is being charged as approved by Punjab Govt. |
| 6.17 | To report the conduct of audit of annual accounts for the year 1997-1998 by the Accountant General, Punjab, Chandigarh. | The item was noted. | The reply in annotated form was submitted to AG, Punjab. |
| 6.18 | To note the funds sanctioned by AICTE, New Delhi under MODROBS and TAPTEC. | The Board appreciated the efforts made by the college in getting the funds sanctioned. It was also advised by the Board to explore the possibilities for getting funds from larger funding agencies such as DST, UNDP, DNES, Ministry of Environment, DOE etc. | The funds sanctioned by AICTE, New Delhi were utilized for the various projects. |

- 6.19 Increase in the promotion quota from 10% to 15% in respect of promoting class-IV employees to class-III (Clerk). The item was approved. It was further advised that a proposal for implementing management information system be put up so that the lower end staff could be kept at a minimum. The decision taken was implemented.
- 6.20 Re-distribution of sanctioned strength for faculty. The item was dropped. However, it was emphasized that the faculty student's ratio should be maintained at 1:10. No action required.
- 6.21 Any other item with the permission of the chair. No item was discussed. No action required.

Item # 7.3 To report the minutes of meetings of Finance Committee.

After the 6th meeting of Board of Governors held on 08.07.1999, eleven meetings of Finance Committee have been held i.e. 7th meeting on 26-04-2000, 8th meeting on 30-05-2001, 9th meeting on 06-07-2001, 10th meeting on 12-06-2002, 11th meeting on 16-12-2002, 12th meeting on 09-07-2003, 13th meeting on 27-05-2004, 14th meeting on 11-10-2004, 15th meeting on 06-05-2005, 16th meeting on 21-04-2006 and 17th meeting on 06-10-2006 under the Chairmanship of Principal Secretary, Technical Education & Industrial Training, Punjab. The minutes of the meetings are placed at **Annexure - II** from page 42 to 102.

The Board may please note.

noted

Item # 7.4 To report the minutes of meetings of Buildings & Works Committee.

After the 6th meeting of Board of Governors held on 08.07.1999, two meetings of Buildings & Works Committee have been held i.e. 10th meeting on 20-06-2005, and 11th meeting on 29-03-2006 under the Chairmanship of Principal Secretary, Technical Education & Industrial Training, Punjab. The minutes of the meetings are placed at

Annexure - III from page 103 to 109.

The Board may please note.

noted

Item # 7.5 To report the minutes of meetings of Equipment & Store Purchase Committee.

After the 6th meeting of Board of Governors held on 08.07.1999, seven meetings of Equipment & Store Purchase Committee have been held i.e. 6th meeting on 04-10-2000, 7th meeting on 24-12-2001, 8th meeting on 17-07-2002, 9th meeting on 27-05-2004, 10th meeting on 27-01-2005, 11th meeting on 22-03-2005 and 12th meeting on 17-01-2006 under the Chairmanship of Director, Technical Education & Industrial Training, Punjab, Chandigarh. The minutes of the meetings are placed at **Annexure – IV** from page 110 to 134.

The Board may please note.

Decentralization of powers

Item # 7.6**To report about the progress made by the college.**

Since the last meeting held on 08.07.1999, the college has made tremendous progress in various fields as per the following :

Various Courses and Admission Status:

The college was running five undergraduate courses namely ; (1) Computer Science & Engineering, (2) Mechanical Engineering, (3) Chemical Engineering, (4) Production Engineering and (5) Electronics & Communication Engineering with an intake of 260 students at the time of last meeting held in 1999. With the approval of AICTE, New Delhi, the college introduced the new course in Information Technology in the year 2000 with an intake of 40 students, thus intake was raised to 300 students besides 10% extra students are admitted directly in the 2nd year under Lateral Entry Entrance Test. In the year 2006, the college got major success in getting the new course of Bio Technology with an intake of 60 students and also increase in the seats in the discipline of Mechanical Engineering from 60 to 90. The seats in the discipline of Electronics & Communication Engineering, and Information Technology increased from 40 to 60. Thus, the total approved intake increased from 300 to 370. Copy of approval from AICTE is placed at **Annexure – V** at page 135.

The details of the courses with sanctioned intake are as under:

1.	Computer Science & Engineering	60
2.	Electronics & Communication Engineering	60
3.	Mechanical Engineering	90
4.	Bio Technology	60
5.	Information Technology	60
6.	Chemical Engineering	40

Total**370**

It is a matter of pride for the college to bring it to the kind information of the Board that this year the admission to various courses has reached to 361 as compared to 240 in the last year i.e. 2005.

Post Graduate Courses:

The college is running two post graduate courses in the disciplines of Mechanical Engineering (Production Engineering) and Electronics & Communication Engineering through the Regional Centre of Punjab Technical University, Jalandhar.

The details of M.Tech. students admitted are as under:

Batch →	2004	2005	2006	Total
Discipline ↓				
ECE	08	07	20	35
PE	05	-	-	05

Results :

The details of students (batches 2001 & 2002) having 1st & 2nd Divisions.

Batch: 2001

Branch	Total No. of students	1 st Division	2 nd Division
CSE	67	58	02
ME	68	43	13
CHE	56	35	06
PE	36	15	03
ECE	42	35	02
IT	41	33	02

Batch: 2002

Branch	Total No. of students	1 st Division	2 nd Division
CSE	60	46	Nil
ME	64	49	Nil
CHE	39	23	Nil
PE	29	16	Nil
ECE	42	36	Nil
IT	35	20	Nil

Placement of the students

The college has also made major progress in the placement of students. We are hopeful that there will be more than 75% placement in the year 2007. The placement scenario for the year 2005, 2006 & 2007 is as given below :

Batch 2001 (2005 Passing out students)

Sr. No.	Name of Company	No. of students placed	Salary package
1.	Dell Software, Mohali	06	1.2 lac P/A
2.	Infosys Technologies	03	4.00 lac P/A
3.	Rockman Industries Ltd, Ldh.	01	8,000/- P/M
4.	JCT Ltd, Hoshiarpur	02	8,000/- P/M
5	ITL, Hoshiarpur	05	1.20 lac P/A
6.	PTL, Mohali	01+03	2.00 lac P/A
7.	Aarti International Ltd, Ldh.	03	2.00 lac P/A
8.	Nucleus Software, Nodia	01	
9.	Newgen Software Tech. Ltd, Noida	01	
10.	A.B. Sugars Ltd. Hoshiarpur	02	
	Total:	28	

Batch: 2002 (2006 Passing out students)

Sr. No.	Name of Company	No. of students placed	Salary package
1.	IBM	01	3.5 lac P/A
2.	L & T Infotech, Mumbai	01	2.53 lac P/A
3.	I-Flex Solutions Mumbai	03	2.10 lac P/A
4.	Syntel, Pune	06	2.0 lac P/A
5.	XLNC	04	1.2 lac P/A
6.	Dell, Mohali	12	1.8 lac P/A
7.	Wipro (BPO), N. Delhi	20	17,000/- PM
8.	Hewitt Associates	04	2.2 lac P/A
9.	ITL, Hoshiarpur	06	1.20 lac P/A

10.	Delhi Business Academy in Chicago (USA)/XLNC	02	1.2 lac P/A
11.	Hero Cycle Ltd, LDH	07	1.2 lac P/A
12.	Global Vantage	03	1.2 lac P/A
13.	L & T Infotech, Mumbai	01	2.53 lac P/A
14.	I-Flex Solutions, Mumbai	03	2.10 lac P/A
15.	Indian Army	02 (Preliminary selection)	As per Govt. norms
16.	Infosys	09	2.4 lac P/A
17.	Satyam	03	2.2 lac P/A
18.	Cargo consultant, Chd.	19	15,000/- P/M
	Total	106	

BATCH: 2003 (2007 Passing out Students)

Sr. No.	Name of Company	No. of students placed	Salary package
1.	Indian Army	14 (Preliminary selection)	As per Govt. Norms
2.	HCL Technologies	03	2.2 lac P/A
3.	Syntel, Pune	01	2.2 lac P/A
4.	Birlasoft	02	2.2 lac P/A
5.	I-Flex	06	2.2 lac P/A
6.	Infosys	09	2.4 lac P/A
7.	L & T Infosys, Mumbai	02	2.5 lac P/A
8.	Convergys, Hydrabad	03	2.4 lac P/A
9.	PCL, Mohali	01	2.2 lac P/A
10.	Tech. Mahindra	12	2.5 lac P/A
11.	U.S. Technologies	07	2.4 lac P/A
12.	PTL, Mohali	07 (Preliminary selection)	2.0 lac P/A
13.	Wipro Technologies	08	2.4 lac P/A
	Total	75	

More emphasis on 14 placement

The Board appreciated the progress made by the college

Students achievements during the year 2005 & 2006

Sports

- The girls team have won the 1st position in the inter college Lawn Tennis Tournament under PTU, and the boys teams won the 2nd position in the inter college Lawn Tennis Tournament under PTU.
- The girls have also taken 2nd position in the inter college cricket tournament.
- Our student took 1st position in the 100 meter race in the annual athletics.

Cultural

- The college cultural team won following prizes at VIRASIT – 2006 held at SVIET Ramnagar on 21-23 April 2006 at Punjab level under PTU
- First Prize in Group Dance (Bhangra)
- First Prize in folk song
- Second prize in Elocution
- Second prize in Poetry recitation
- The cultural team of the college also won the following prizes at Hill Fair function held at NIT Hamirpur on 16th November, 2005
- First Prize in Rangoli
- First Prize in Mehandi
- First Prize in Paint the Face.
- Second Prize in fashion parade
- Second Prize in Choregraphy
- Second Prize in Skit.
- Second Prize in Western Dance.

Effort should be to have more grants for activities.

ISTE Best Student Award

- Best student Award ISTE-Student Chapter of 2005 won by Karan Sachdeva of Computer Science & Engineering
- Best student Award ISTE-Student Chapter of 2006 won by Akhil Mahajan of Electronics & Communication Engineering.
- Besides the students have brought laurels to the college in various Academic/NCC and NSS activities. The details of other achievements by the students of this college are placed at **Annexure VI** from page 136 to 140.

Other major activities

- Since the inception of the college, No athletic meet was held. The college held its **First Annual Athletic Meet** held on 14.02.2006 which was inaugurated by the **Hon'ble Deputy Chief Minister, Punjab** and the second Annual Athletic Meet is to be held on 17th & 18th November 2006.
- The college also started Technical Festivals of ISTE Chapter in the year 2005. This is a two days festival in which students from other colleges also participated. In this year, the Tech. Fest was held on 28th & 29th September 2006.
- The college also celebrated a National Technology Day on 5th September 2005 and this year on 1st November 2006.
- The college has organized awareness Drug De-addiction camp on 09-09-2005, Blood donation camp 04-10-2005
- The college has organized short terms course on **FUZZY LOGIC in Engineering System** from 22nd May – 26th May, 2006

Buildings & Development Works

After the last meeting of Board of Governors, the college has added the new buildings such as (1) Chemical Engineering Block, (2) One New Hostel for Boys, (3) 24 houses for staff and (4) Boundary Wall of the college in the year 2006. During the visit of Hon'ble Deputy

Chief Minister, Punjab on 14.2.2006, she had announced the construction of **College Canteen** and Auditorium in the campus. The works on College Canteen has already been started and it is expected to be completed by February 2007. The drawings for the Auditorium have been finalized and the work will start after the drawings and budget estimates are approved by the Buildings & Works Committee.

Staff in position

After the last meeting of Board of Governors, the staff position has been improved further. At present, there are three Professors, twelve Assistant Professors, 51 Lecturers/Lecturers (SS), Registrar and forty three administrative staff and 69 technical supporting staff in the college.

The requirement of additional faculty has already been sent to the Director, Technical Education & Industrial Training, Punjab. The faculty is being recruited as per the prescribed ratio of P:AP:L (1:2:6) The teacher students ratio as 1:15 as approved by AICTE, New Delhi.

Various facilities generated in the college.

- Computer centre has been upgraded by adding 230 computers.
- Internet connectivity of 2mbps lease line has been installed and the internet connection has been given in the hostels.
- The whole campus has been connected through campus wide networking.
- Separates computer labs have been aided in each department i.e. Mechanical Engineering, Computer Science & Engineering, Electronics & Communication Engineering and Chemical Engineering.
- EPABX system has been installed in the campus.
- E-Journals (INDEST) have been started in the Library.
- Reading Hall of the library has been made Air-conditioned with the capacity of 40 students.
- Shopping complex started in the college.

- Athletic meet grounds have been made.
- Shooting range for N.C.C. has been constructed.
- 250 KVA generator set has been installed in the campus.

Faculty Development:

- One faculty member Dr. Ranjit Singh, has completed his Ph.D.in Mechanical Engineering from IIT, Roorkee
- Dr. H.S. Payal has completed his Ph.D. in Mechanical Engineering from TIET, Patiala.
- Sh. O.P. Singh has submitted his Ph.D. Thesis.
- Two more faculty are in the process of submitting Ph.D. Thesis very shortly.
- One faculty is pursuing Ph.D. from abroad who has been sanctioned study leave.
- Many faculty members have also attended short term courses at IIT's to upgrade their knowledge in their areas of specialization.

Grants received from various agencies:

- AICTE, New Delhi has sanctioned the grant of Rs. 20.00 Lacs in 2006-2007 for the modernization of Labs as per details given below:
 - A) Modernization of CAD/CAM & Automotive lab. – Rs. 10.00 Lacs.
 - B) Modernization of Metrology lab Rs. 10.00 Lacs.
- The grant of Rs. 20.00 lacs has already been received by the college and copies of letters are placed at **Annexure VII** from pages 141 to 142.
- Punjab State Council for Science & Technology has given a grant of Rs. 10,000/- in the year 2005 and 2006 for celebration of Technology Day in the college.

Various proposals submitted

- Project proposal for Rs.35.8 crores submitted to the Punjab Govt. under TEQIP scheme. ✓
- Project proposal for 66.00 lacs submitted to Welfare Department of Punjab Govt. for extension of Girls Hostel (for SC/ST students). ✓
- Proposal for setting up Entrepreneurship Development Centre in the college to the Govt. of India, New Delhi. ✓
- Two proposals for Indo-German Grant submitted to the Punjab Govt. ✓
 - i) Bio Mass Conversion for Rs.8.20 lacs.
 - ii) Solar Energy Park for Rs.67.00 lacs.
- Proposal for starting M.Tech. (Computer Science & Engineering) under Regional Centre of P.T.U., Jalandhar has been submitted to P.T.U., Jalandhar. ✓

Future Agenda

- Setting up of Bio-Technology Department. ✓
- To enhance and consolidate the facilities for the existing courses. ✓
- More stress on placement of the students. ✓
- Auditorium, Lecture Halls, Separate Library to be constructed. ✓
- Accreditation of the courses from National Board of Accreditation, New Delhi. ✓

Deemed University

Item # 7.7 To report the appointments both teaching and non-teaching made after the last 6th meeting of Board of Governors (1999 to 2006).

After the last meeting of the Board of Governors held on 8th July 1999, the following appointments (both teaching and non-teaching) have been made in the college.

Sr. #	Name & Designation (Sarv Shri/Ms.)	Date of joining
1	Vipan Kumar, Lecturer	17.07.2000
2	Dalswinderjit Singh, Lecturer	17.07.2000
3	Seema, Lecturer	17.07.2000
4	Sukhwinder Bir, Lecturer	17.07.2000
5	Gurpadam Singh, Lecturer	17.07.2000
6	Neetu, Lecturer	26.07.2000
7	Sarabjit Singh, Lecturer	07.8.2001
8	Maninder Pal, Lecturer	16.10.2001
9	Anubhav Mehta, Lecturer	29.10.2001
10	Surjit Singh, Lecturer	31.10.2001
11	Dr. Surjit Singh Koonar, Principal	9.11.2001
12	Ranjit Singh Hundal, Lecturer	29.11.2001
13	Dr. Rakesh Dogra, Assistant Professor	11.1.2002
14	Dr. Rajiv Malhotra, Lecturer	17.1.2002
15	Sanjeev Kumar, Lecturer	25.1.2002
16	Prabhjot Kaur, Assistant Librarian	25.3.2002
17	Daljit Singh, Senior Assistant	26.3.2002
18	Satinder Kumar, Laboratory Assistant	26.3.2002
19	Kuldeep Lal, Workshop Instructor	27.3.2002
20	Navdeep Singh Rajpur, Library Assistant	27.3.2002
21	Avtar Singh, Workshop Instructor	01.4.2002
22	Ashish Gupta, Laboratory Assistant	08.4.2002
23	Kulwinder Kumar, Senior Assistant	03.4.2002
24	Kulbir Singh, Senior Assistant	04.4.2002
25	Harpadam Singh, Laboratory Assistant	04.4.2002

26	Mandeep Kaur Sekhon, Foreman Instructor	10.4.2002
27	Ajay Kumar, Laboratory Assistant	11.4.2002
28	Shiv Singh, Laboratory Assistant	12.4.2002
29	Balwant Singh, Workshop Instructor	18.4.2002
30	Arpinder Singh, Laboratory Assistant	05.4.2002
31	Gurjit Kaur, Personal Assistant to Principal	26.4.2002
32	Amit Chopra, Lecturer	4.11.2003
33	Rajiv Bedi, Lecturer	15.1.2004
34	Manmohan Singh, Lecturer	24.6.2004
35	Sukhwinder Singh, Lecturer	21.7.2004
36	Harvinder Kaur, Lecturer	27.7.2004
37	Anita Suman, Lecturer	28.7.2004
38	Guresh Pal Singh, Assistant Professor	09.3.2005
39	Dr. Satish Kumar, Principal	08.4.2005
40	Dr. Sangeeta Obroi, Lecturer	03.5.2005
41	Munish Kaplash, Lecturer	16.5.2005
42	Deepak Bhandari, Lecturer	18.5.2005
43	Simranpreet Singh Gill, Lecturer	19.5.2005
44	Surender Singh, Lecturer	15.7.2005
45	Paramvir Singh, Lecturer	15.7.2005
46	Vikas Singla, Lecturer	17.7.2006
47	Vishal Arora, Lecturer	17.7.2006
48	Poonam Chahal, Lecturer	17.7.2006
49	Anil, Lecturer	17.7.2006

The minutes of the various staff selection committees are placed at **Annexure VIII** from pages 143 to 188 for ratification please.

Item # 7.8 To approve the additional teaching/non-teaching posts due to introduction of new course of Bio-Technology and increase of seats in various course.

The college was having the following disciplines with sanctioned intake of students as shown against each:

Sr. No.	Discipline	Sanctioned intake
1.	Computer Science & Engineering	60
2.	Information Technology	40
3.	Electronics & Communication Engineering	40
4.	Mechanical Engineering	60
5.	Production Engineering	40
6.	Chemical Engineering	60
	Total	300

Looking into the demands of the people and trend of admissions in the various courses, the proposal was put up to AICTE, Punjab Govt. and Punjab Technical University, Jalandhar for introduction of new course and increase/decrease of seats in the existing courses and finally this was approved by AICTE, Punjab Govt. and Punjab Technical University, Jalandhar for the academic session 2006-2007 as per the details given below:

Sr. No.	Discipline	Sanctioned intake
1.	Computer Science & Engineering	60
2.	Information Technology	60
3.	Electronics & Communication Engineering	60
4.	Mechanical Engineering	90
5.	Production Engineering	00
6.	Chemical Engineering	40
7.	Bio Technology	60
	Total	370

With the introduction of new course in Bio-Technology and increase in seats in other discipline the details of posts required department wise/cadre wise are as under:

Sr. No.	Discipline	Total Posts	Professor	Assistant Professor	Lecturer
1.	Computer Sc. & Engg.	15	02	03	10
2.	Information Technology	15	01	04	10
3.	Electronics & Comm. Engg.	15	02	03	10
4.	Mechanical Engg.	22	02	05	15
5.	Chemical Engg.	10	01	02	07
6.	Bio Technology	14	02	03	09
7.	Applied Sciences	14	01	03	10
	Total	105	11	23	71

94 posts which have already been sanctioned are allowed to be filled up and 11 more posts of faculty are required to be sanctioned. The pay scales and qualifications for these posts will be as per AICTE guidelines. The details of expenditure for the additional posts have been given at **Annexure IX** on page 189.

In addition to the above the following Technical/Administrative posts are also to be sanctioned :

1. Superintendent Grade II -01 (this post was abolished in the 15th meeting of Finance Committee, but it needs to be re-sanctioned now.
2. Senior Assistant -01

3. Laboratory Assistant -02 (for Bio Technology Department)
4. Laboratory Attendant -02 (for Bio Technology Department)
5. Peon -01 (for Bio Technology Department)

The expenditure on account of these posts will be met from the existing resources and the details of expenditure on these posts have been given at **Annexure IX** on page 189:

The above posts have already been approved in the 17th meeting of Finance Committee held on 06-10-2006 under the Chairmanship of Principal Secretary, Technical Education & Industrial Training, Punjab.

Submitted for kind consideration and approval please.

Approved

Item # 7.9 To approve the payment of interest on CPF on yearly basis as per Punjab Govt. Rules instead of half yearly basis as per College Bye Laws.

As per clause 7.11 of the College Bye Laws, the interest on the accumulation of CPF will be paid half yearly to the staff. The clause is reproduced as below:

7.11 INTEREST

- (a) The rate of interest to be allowed on all sums deposited to the Fund shall be such as may be determined from time to time by the Board.
- (b) The amount of such interest shall be placed to credit of each subscriber half year.
- (c) The total amount of interest shall be rounded to the nearest rupee.
- (d) The interest to be charged on the money advanced to the employee shall be recovered at the rate at which interest is credited by the College to the subscribers.

But as per Punjab Government, the interest is credited on yearly basis. It is therefore, proposed that the College Bye Laws duly approved by the Board of Governors needs to be amended so that interest rate and the interest to be credited on yearly basis as per Punjab Govt. norms from time to time instead of half yearly basis referred in the clause 7.11.

The matter was taken up in the 17th meeting of Finance Committee vide Agenda item 17.6 and after the detailed deliberation, it was agreed in principle to credit the interest on yearly basis from 1.4.2006 and it was desired to bring the item in the meeting of Board of Governors as it involves the amendment of College Bye Laws. If approved the interest will be calculated on yearly basis with effect from 01-04-2006

Submitted for kind consideration and approval please.



Item # 7.10 To approve the transfer of Hostels attendants from contractor to the rolls of college.

Since the inception of the college the services of hostel attendants is being taken through the contractor and the contractor is being paid the minimum wages as approved by D.C. Gurdaspur from time to time with the services charges of 6% which is paid to the contractor for providing these services. At present there are five hostels and accordingly five hostel attendants are working in these hostels through contractor.

The following persons are working as hostel attendants in the college.

Sr. #	Name	Date of Birth	Qualification
1.	Shri Ramesh Kumar	13.1.1969	Matriculate
2.	Shri Ram Chand	01.4.1971	10+2
3.	Shri Major Singh	10.1.1974	B.A.
4.	Mrs. Nirmala Devi	11.5.1965	Matriculate
5.	Shri Tarlok Singh.	04.1.1984	10+2

They have been representing from time to time to take their services on the roll of the college. They have represented their case to Hon'ble Technical Education Minister-cum-Chairman, Board of Governors for transferring their services directly under the control of college who has recommended their case and desired to put up their case in the Meeting of the Board of Governors. A copy of their request with recommendations of Hon'ble TEM is placed at **Annexure X** on page 190.

It is mentioned herein that the posts of hostel attendant have already been sanctioned and their services can be taken on the rolls of the college on the approved rates as revised from time to time by the Deputy Commissioner, Gurdaspur. However, it is mentioned herein that Mr. Ramesh Kumar and Mrs. Nirmla Devi have crossed the minimum age required for the first entry into the Govt. service.

The matter is placed before the board for consideration please.

Continue to 26 page

Item # 7.11

To approve the extension in the services of the persons working on adhoc/contract basis for a period of three years.

Keeping in view the public interest, the following employees are working on adhoc/contract basis from the dates as shown against their names with the usual break.

1. Sh. Deepak Kaila, Computer Operator

From 21-06-2004 to 20-12-2004
From 27-12-2004 to 24-06-2005
From 04-07-2005 to 03-01-2006
From 16-01-2006 to 14-07-2006
From 07-08-2006 to continue.

2. Sh. Ravinder Singh, Maintenance Supervisor.

From 06-01-2006 to 05-07-2006
From 11-08-2006 to continue

3. Sh. Jagjit Singh, Laboratory Assistant.

From 26-10-2004 to 25-04-2005
From 25-05-2005 to 24-11-2005
From 19-06-2006 to continue.

4. Ms. Charanjit, Assistant Store Keeper.

From 22-11-2004 to 20-05-2005
From 30-05-2005 to 29-11-2005
From 12-06-2006 to continue.

5. Sh. Hardeep Singh, Laboratory Attendant

From 05-07-2004 to 04-07-2005
From 20-07-2005 to 19-01-2006
From 01-02-2006 to 31-07-2006
From 01-09-2006 to continue.

They were initially appointed for a period of six months/one year and they are continuing further with the approval from Hon'ble Chairman, Board of Governors and Worthy Principal Secretary, Technical Education & Industrial Training, Punjab.

The posts against which these persons are working have been

Rejected as the interviews are yet to

*Sh Mohanbir Singh
will examine
the applications*

advertised by the Director, Technical Education & Industrial Training, Punjab, Chandigarh in the month of March, 2006 and the interview is yet to be held and it is expected it may take some more time in getting these posts filled on contract basis. During their period of services in the college, their work and conduct has been found satisfactory. It is mentioned herein that they full fill the requisite qualification & experience for the posts and they are also the applicants for the recruitments yet to be made.

Keeping in view the requirement and their eligibility for the posts/performance in the past, it is proposed that their services may be extended on contract basis for a period of three years or till the direct recruitment is made whichever is earlier. They can be paid the basic pay, 50% merger of DP and dearness allowance only in their respective pay scales.

The matter is placed before the board for consideration please.

Item # 7.12 To approve the appointment of Dr. Satish Kumar, Principal, Beant College of Engineering & Technology, Gurdaspur on deputation basis.

Dr. Satish Kumar who had been appointed as Principal of Beant College of Engineering & Technology, Gurdaspur vide letter # 2/6/05-5.TE.2/750-751 dated 24.3.2005 and subsequently, he joined his duties on 08.4.2005 (forenoon) after retaining a lien on the post of Professor (Civil Engineering) at Giani Zail Singh College of Engineering & Technology, Bathinda. Copy of his appointment letter is placed at **Annexure XI** from page 191 to 193.

Now he has represented his case to Worthy Principal Secretary, TE & IT, Punjab vide # BCET/5130 dated 12.10.2006 for taking his services on deputation w.e.f. the date of his joining i.e. 8.4.2005, who has asked to bring it to the meeting of Board of Governors. Copy of his request along with the comments of Principal Secretary, TE & IT, Punjab is placed at **Annexure XII** on page 194.

Therefore, it is proposed that his services may be taken on deputation basis on the post of Principal w.e.f. 08.4.2005 on usual terms and conditions of deputation.

Matter is placed before the board for consideration please.

*Approved with the approval of the present
dept.*

Item # 7.13 To report the conduct of audit of annual accounts for the year 2004-2005 by the Account General, Punjab, Chandigarh.

The annual accounts for the year 2004-05 were prepared and got audited from the Chartered Accountant which have also been audited by the A.G., Punjab. The annual accounts for the year 2005-06 are yet to be audited by the A.G. Punjab.

The report of the A.G. Punjab along with reply in annotated form is placed at **Annexure XIII** page from 195 to 221.

The matter is placed before the Board for information please.

To move to 15/6/17. for CPA

Item # 7.14**To approve the termination of services of employees absenting from duties for more than five year.**

The following employees are absenting from their duties from the dates as shown against their names:

Sr. No.	Name	Designation	Date of absence
1.	Sh. Harpreet Singh	Asstt. Professor	EOL from 09-11-2000 to 20-08-2005 and thereafter absenting from duty.
2.	Dr. K. D. Maan	Lecturer (Applied Physics)	02-08-2000
3.	Sh. Surjit Singh	Lecturer (Prod. Engg.)	EOL from 01-01-2004 to 31-12-2004 and absenting thereafter
4.	Sh. Karamjit Singh	Peon	13-02-2003 (He was sentenced to imprisonment by Hon'ble court in criminal case

Besides, the following employees were also absenting but they have submitted their resignation from their respective posts after they were issued the charge sheets for being absent from duty.

Sr. No.	Name	Designation	Date of absence
1.	Sh. N. C. Mishra	Lecturer, Chemical Engg.	01-08-2001
2.	Sh. Ajay Mahajan	Lecturer, Prod. Engg.	06-01-2001
3.	Mrs. Indu Mahajan	Lecturer, CSE	02-04-2001

Keeping in view their continuous absence from duty, their case were sent to worthy Principal Secretary, TE/IT, Punjab vide BCET/GSP/05/1959 dated 12-05-2005, BCET/2809 dated 19.7.2005, BCET/4515 dated 13.10.2005 and BCET/1722 dated 3.3.2006 (copies placed at **Annexure XIV** from page 222 to 226.

Shri Harpreet Singh, Assistant Professor, Shri Surjit Singh, Lecturer in Production Engineering and Dr. K.D. Maan, Lecturer in Applied

Physics have left the country and are working in abroad. Shri Karamjit Singh, Peon was involved in criminal case and accordingly sentenced to imprisonment by Hon'ble Court. The above three faculty members were issued charge sheets which have been received back undelivered.

Keeping in view their continuous absence from duty, it is proposed that their services may be terminated so that college can fill up these posts.

Matter is placed before the board for consideration please.

Public notice to be removed
& they may be removed after
getting proper procedure.

Item # 7.15

To approve the annual increments by counting extra ordinary leave.

Dr. Rakesh Dogra, Assistant Professor was granted two years extra ordinary leave vide memo # 3/2/04-5TE.2/756 dated 5.3.2004 to pursue research work in the field of semi conducting materials using nuclear techniques at The Australian National University, Canberra, Australia. The period of two years extra ordinary leave was from 14.4.2004 to 13.4.2006. After joining back, he has demanded that he may be sanctioned annual increments during extra ordinary leave as he had gone on extra ordinary leave for research work. He has requested that he may be sanctioned annual increments in reference to clause 6.26 of the College Bye Laws. The clause is reproduced as below :

6.26 Counting of Leave towards increment:

“ . . . All Leave except the extraordinary leave will be counted towards increment. The Principal may, in any case in which he is satisfied that the extraordinary leave was taken on account of illness or for any other cause beyond the control of the employee or for prosecuting higher scientific and technical studies, direct that EOL shall count towards increment ”

His case has already been sent to Worthy Principal Secretary, TE & IT, Punjab vide # BCET/4779 dated 14.9.2006 (copy placed at **Annexure XV** from page 227 to 236.

Keeping in view the above clause, the matter is placed before the board for consideration please.

Approved - Mr. T. Singh to Court.

Item # 7.16

Any other item with the permission of the chair.

Item # 7.16.1

To regularize the adhoc services of Sh. Rajeev Kumar Bedi, Lecturer in Computer Science & Engg.

Sh. Rajeev Kumar Bedi, Lecturer (CS&E) who is working on adhoc basis has represented his case to the Hon'ble Technical Education Minister Cum Chairmen, Board of Governors to regularize his adhoc service. Hon'ble Technical Education Minister Cum Chairmen, Board of Governors, has desired to include in the agenda for consideration of his case. His remarks are "Please consider & include in the agenda."

An interview for the post of Lecturer in Computer Science & Engineering was conducted on 29-8-2002 by the Staff Selection Committee duly approved by the Govt. of Punjab including representative of the Government. Shri Rajeev Kumar Bedi was recommended for appointment as Lecturer on adhoc basis for a period of six months in the pay scale of Rs. 8000-135000/- against the vacant post. Accordingly, he was issued appointment letter vide this office letter No BCET/GSP/2002/4916 dated 02-09-2002. Subsequently, he jointed his duties on 03-09-2002 and after completion of the said period, he was relieved on 28-02-2003. Later on, he has worked on Lecturer basis during the months of March, 2003 and again August 2003 to 12th October, 2003. He was further appointed as Lecturer in the pay scale of Rs. 8000-13500/- on adhoc basis for 89 days w.e.f. 13-10-2003 vide No. BCET/Estt./03/8229 dated 09-10-2003. He was relieved on 09-01-2004.

Again in compliance to the instructions of the Government of Punjab Department of Technical Education & Industrial Training, vide memo No. 2/9/04-5TE/168 dated 14-01-2004 and memo No. 2/9/04-5TE/747 dated 3/3/2004, he was appointed as Lecturer on adhoc basis w.e.f. 15-01-2004 till the post is filled up on regular basis. He is working on

this post with all the benefits applicable to the persons appointed on regular basis. Regular post of Lecturer in Computer Science & Engineering is vacant against which he is working on adhoc basis with all benefits.

It is mentioned herein that his case for regularization is adhoc services was sent to Worthy Principal Secretary, TE&IT, Punjab vide BCET/GSP/04/4910 dated 10-12-2004, BCET/5852 dated 15-12-2005 and BCET/5071 dated 05-10-2006. The copies of his appointment letters including minutes of Staff Selection Committee alongwith copies of correspondence with the Govt. of Punjab are placed at **annexure – 1.**

Matter is placed before the board for consideration please.

To
The Hon'ble Minister,
Technical Education & I.T.
Punjab.

Please Consider
I include
Agenda
Regulation case in agenda
6/11

Subject:- Consideration of
of Board meeting

Respected Sir,

I, Rajew Kumar Beshi working as a
Lecturer in CSE Deptt. in Beant College of Engg
& Tech., Gsp. My Regulation case may please
be considered in Board meeting Agenda held
on 15/11/06. I will be highly obliged.

Thanking you,

Yours sincerely,
Rajew
Rajew Beshi
Lecturer CSE
B.C.E.T. Gurdaspur

P. J. Jaiswal
P. J. Jaiswal

10/11/06

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY, GURDASPUR

Name of the Post : Lecturer in Computer Science & Engineering
 No. of Posts: 05 (Adhoc for a period of 06 months)
 Date of Interview: 29-08-2002 at Gurdaspur
 Pay Scale: 8000-13500
 Qualification: 1st Class Bachelor's or Ist class Master Degree in Computer Science & Engineering

Sr. No.	Name	D.O.B	B.Tech/ M.Tech.	Ph.D.	Publi.	Experience	Extra Curri. Activites	Interview	Short talk	Resume	Total
1.	Monita D/o Shri B.S. Joshi	30-7-1981	37.00	--	--	10	05	07	04	03	51
2.	Sanjiv Kumar S/o Shri Narak Chand	15-1-1978	36.50	--	--	--	--	04	02	01.5	44
3.	Lalit Mohan S/o Shri Dhani Ram	1-4-1978	36.5	--	--	--	--	06	03	2.5	48
4.	Bindiya Mittal D/o Shri J.K. Mittal	5-8-1980	35.63	--	--	--	--	03	01	02.5	42.13
5.	Armit Behl S/o Shri Vijay Bell	16-5-1978	35.5	--	--	--	--	07	04	02	48.5
SA	Subhinder Singh S/o Dr. Mehar Singh	15.6.77	32.86	--	--	--	03	06	03	03	47.86

Ist
Ist
Ist
Ist
Ist
Ist

29/8/02

Ind Not Eligible
as B.Tech is
Computer Engg

6.	Monika Rani D/o Shri R.L. Jain	14-3-1982	35.56	--	--	--	--	07	04	03.5	50.06
7.	Deepak Aggarwal S/o Shri Darshan Kumar		35.47	--	--	--	--	04	01	02	43.47
8.	Jyotsna Saini D/o Shri R.P. Saini	1-1-1979	35.00	--	--	--	--	06	03	01.5	45.5
9.	Harpreet Kaur D/o Shri Makhan Singh	17-6-1982	34.95	--	--	--	--	04	02	01	41.95
10.	Geetika Sarma D/o Shri S.K. Sarma	26-3-1980	34.84	--	--	--	--	05	03	01	43.84
11.	Dhirendra Kumar	11-6-1979	34.78	--	--	--	--	05	02	01.5	43.28
12.	Vivek Kumar S/o Shri Ram Lubhaya	6-11-1979	34.40	--	--	--	--	05	02	02.5	43.90
13.	Pushap Kamal S/o Shri Kewal Garg	26-5-1980	34.22 31.75	--	--	--	--	03	01	01.5	37.23

10/18/20
12

14.	Jasreet Dhillon S/o Prof. N.S. Dhillon	7-3-1980	34.17	--	--	--	--	08	04	03.5	49.67
15.	Tamara Puri D/o Shri Satinder K. Puri	1-1-1981	34.7	--	--	--	--	05	02	02	43.7
16.	Aman Mahajan S/o Kulbhushan	6-2-1980	34.00	--	--	--	--	04	02	01.5	41.5 41.5
17.	Jatinder Singh Multani S/o Shri Gunmeet Singh Multani	--	33.95	--	--	--	--	06	03	01.5	44.45
18.	Raman Kumar S/o Shri Krishan Chand	26-12-77	33.74	--	--	--	--	03	02	01	39.74
19.	Rajeev kumar Bedi S/o Shri Jagjeet Rai Bedi	1-12-1978	33.90	--	--	--	--	07.5	04	03	48.4
20.	Ravinder Kumar S/o Shri Dawinder Singh	18-1-1981	33.50	--	--	--	--	04	02	02	41.50
21.	Ritu Jaswal D/o Shri H.C. Jaswal	1-7-1980	32.31	--	--	--	--	07	04	01.5	44.81

22. Subhinder S/o 15.6. 32.86
S/o S. Mehar S/o 1977

19
S/o S. Mehar S/o

V.K.

III rat

22.	Ashwinder D/o Shri Yog Raj	2-11-1979	32.10	--	--	--	--	--	03	01	01.5	37.60
23	Varinder Singh S/o Shri Bhupinder Singh	21-8-1980	31.82	--	--	--	--	--	--	--	--	--
24.	Virat Devaser S/o Shri Om Prakash	28-11-79	31.50	--	--	--	--	--	05	03	01.5	41
25.	Vikram Juneja S/o Shri V.K. Juneja	9-7-1980	31.43	--	--	--	--	--	03	01	01.5	36.93
26.	Baljinder singh S/o Shri Mohinder Singh	22-12-74	31.35	--	--	--	--	--	02	01	01.5	35.85
27.	Ashwinder Singh S/o Sh. Tarlok Singh	29-3-1977	30.75	--	--	--	--	--	07	02	02	41.75
28	Narinder Singh S/o Shri Bawa Singh	21-7-1979	30.60	--	--	--	--	--	01	01	02	34.6
29.	Raj Kumar S/o Shri Pakhar Ram	24-4-1977	30.38	--	--	--	--	--	06	03	01.5	40.88
30.	Inderpreet Singh S/o Shri Gurnam singh	1-7-1980	30.30	--	--	--	--	--	--	--	--	--

Absent

Absent

20/8/15
S. K. S. S. S.

181

31	Vijay kumar Sanyal S/o Shri Krishan Chand	29-9-78	30.00	--	--	07	03	02.5	42.5
----	---	---------	-------	----	----	----	----	------	------

Following candidates have been recommended in the order of merit.

(i) Nonita s/o Sh. B.S. ~~Sati~~ Joshi
 (ii) Monika Rani s/o Sh. R.L. Jain → Not Eligible as B.Tech is in Computer Engg. (I.T.)
 (iii) Jassceet Dhillon s/o Sh N.S. Dhillon

(iv) Amit Behl s/o Shri Vijay Behl

(v) Rajeev Kumar Bedi s/o Sh Jagjeet Rai Bedi

(vi) Lalit Mohan s/o Sh Dharam Ram
 (vii) Sachwinder Singh s/o Sh Nehal Singh

(Dr. S. S. Singh) (Amar Singh) (Dr. S. S. Singh)
 Principal cum-Chairman
 ADTE (Chairman of
 PRT/IT, PB

Dr. Kamaljit Singh
 Reader, Registrar
 Centre of G.N.O.U. Nat
 of Jalandhar
 (Subject Expert)

(S.K. Gupta)
 Contractor, Deptt
 of Elect. Control
 Engr.

(Jinderpal Singh)
 Deputy Registrar cum
 Member Secretary



Tele. # 01874-21463, 33067 (O), FAX. 01874-21463, 01874-33086 (R)

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

GURDASPUR (PUNJAB) 143521 INDIA

Ref.: No.BCET/GSP/2002/11916

Dated: 2/9/2002

Regd.Post

Sh.Rajeev Kumar Bedi IS/o Sh. Jagjeet Rai Bedi
H.No.331/12, Onkar Nagar,
GURDASPUR-143521.

**SUBJECT: OFFER OF APPOINTMENT FOR THE POST OF
LECTURER IN COMPUTER SCIENCE & ENGG. ON
ADHOC BASIS.**

With reference to your application dated 29.8.2002 and subsequent interview held on 29.8.2002, you are hereby offered a post of Lecturer in Computer Science & Engg. on Adhoc Basis in the pay scale of Rs. 8000-275-13500/- with an initial start of Rs.8000/- p.m. for a period from 3.9.2002 to 28.02.2003 or from the date of joining the duty which ever is later. This offer of appointment is subject to the following conditions:-

1. that you will join your duty on or before 9.9.2002.
2. that your services are terminable by giving one month notice on either side.
3. that you will be sanctioned casual leave only proportionately to the period of service rendered by you.
4. that you will be bound by the college bye-laws for all other purposes applicable to the adhoc employees.

In case the above terms and conditions are acceptable to you then you may report for duty by due date failing which appointment letter issued may be treated as cancelled and no further extension shall be given under any circumstances.


02/09/2002
PRINCIPAL




(16)

Ph. : 01874-32684, 34563 33067 (O)
Fax : 01874-32684

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

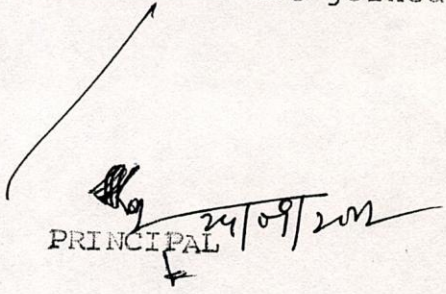
POST BOX NO. 13, GURDASPUR-143521

Ref. No. BCET/ESTT/2002/5395

Dated. 25.09.2002

OFFICE ORDER.

Sh. Rajeev Kumar Bedi S/o Sh. Jagjeet Rai Bedi who was appointed as Lecturer in Computer Science & Engg. on Adhoc basis in the pay scale of Rs. 8000-275-13500/- with ^{an} initial start of Rs. 8000/- plus allowances has joined his duties on 03/09/2002 F/N.

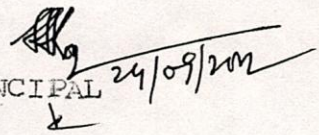

PRINCIPAL

Endst.No. BCET/Estt/2002/5396 to 5398

Dated: 25.09.2002

A copy of the above is forwarded to the following for information please.

1. Dy.Registrar.
2. Co-ordinator, Deptt. of CSE/ECE.
3. Official concerned.
4. Personal File.


PRINCIPAL

1180

23 -

Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education-2 Branch)

To

The Principal,
Beant College of Engg. & Tech.
Gurdaspur.

Memo No. 2/167/03-5TE2/4174

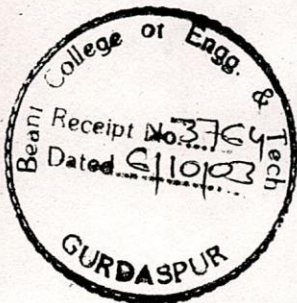
Dated: 28/9/03

Subject: Adhoc appointment of Sh. Rajiv Kumar Bedi.

'A'

Reference your letter No. 2811 dated 6-6-03 on the subject noted above.

2. Hon'ble Technical Education Minister (Chairman B. O. C) has approved to appoint Sh. Rajiv Kumar Bedi on ad hoc basis till new incumbent joins on regular basis.



Inder Singh
Superintendent.

Supdt (E)
[Signature]
06/10/2003

Please put up notes along with papers at 'A' SACT)

[Signature]
07/10/2003



22
Tele. # 01874 - 221463, 221464 233067 (O)

FAX. 01874-221463

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

GURDASPUR (PUNJAB) 143521 INDIA

Ref. #/BCET/Gsp/Est./03/ _____

Dated: _____

OFFICE ORDER

In compliance to Punjab Govt. letter Memo No. 2/167/03-5TE-2/4174 dated 28.9.2003 Sh. Rajiv Kumar Bedi S/o Sh. Jagjeet Rai Bedi is hereby appointed as Lecturer in computer Science & Engineering on adhoc basis for a period of 89 days in the pay scale of Rs.8000-275-13500 with an initial start of Rs. 8000/- per month plus D.A. only w.e.f. 13.10.2003 or from the date of joining ^{of regular incumbent} whichever is earlier, as per policy of the Govt. Circulated vide No. 2/66/03-5TE2/15115 dated 28.4.2002 and advertisement dated 29/7/2003.

The period of 89 days will not be extended and he will be deemed to have been relieved on completion of this period or till the new incumbent joins whichever is earlier.

[Signature]
PRINCIPAL
09/10/2003

ENDST.NO.BCET/Estt./03/ 8230-33-A Gurdaspur the 09 October, 2003.

A copy of the above is forwarded to the following for information and necessary action .

- STE/IT, Deptt. of Technical. Education & Industrial Training. Pb. Chandigarh, in reference to their Memo No.2/167/03-5TE2/4174 Dated 25.9.2003 and Govt .Letter No. 2/66/03-5TE2/15115 dated 28/4/2002 and joint advertisement dated 29/7/2003 for the recruitment of faculty on contractual basis. with basic pay plus DA only. (Copies attached).
- Principal Office
- Supdt. Accounts.
- Sh. Rajiv Kumar Bedi S/o Sh. Jagjeet Rai Bedi, H/No. 331/12, Onkar Nagar, Gurdaspur
- Personal file
- Co-od., Computer Science and Engg. BCET, Gurdaspur

[Signature]
PRINCIPAL
09/10/2003

172

96

140

ਪੰਜਾਬ ਸਰਕਾਰ
ਤਰਨੀਰੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ
(ਤਰਨੀਰੀ ਸਿਖਿਆ 2 ਸਾਖਾ)

ਸੇਵਾ ਵਿਚ

ਪਿਸ਼ੀਪਠ,
ਬੇਅੰਤ ਰਾਨਜ ਆਫ ਇੰਜ: ਤੇ ਠੇਰ:
ਗੁਰਦਾਸਪੁਰ।

ਪੀ.ਐੱਮ ਨੰ: 2/9/04-53312/168
ਮਿਤੀ ਚੰਡੀਗੜ 14/11/04

ਵਿਸਾ:

ਸੀ ਰਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਨੈਰਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ,
ਬੀ ਸੀ ਈ ਟੀ ਗੁਰਦਾਸਪੁਰ ਦੀ ਸੇਵਾ ਵਿੱਚ ਵਾਧਾ ਰਚਨ ਬਾ

**

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਹਵਾਲੇ ਵਿਚ।

2. ਮਾਨਯੋਗ ਤਰਨੀਰੀ ਸਿਖਿਆ ਮਿਤਰੀ ਜੀ (ਚੈਅਰਮੈਨ ਬੀ ਓ ਜੀ)
ਨੇ ਸੀ ਰਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਨੈਰਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਵਿਭਾਗ, ਬੇਅੰਤ ਰਾਨਜ
ਆਫ ਇੰਜ: ਤੇ ਠੇਰ: ਗੁਰਦਾਸਪੁਰ ਨੂੰ ਅਗਨੇ ਕੁਮਾਰ ਤੋਂ ਇਸ ਆਸਾਮੀ ਤੇ ਕੰਮ
ਰਚਨ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦੇ ਦਿੱਤੀ ਹੈ।

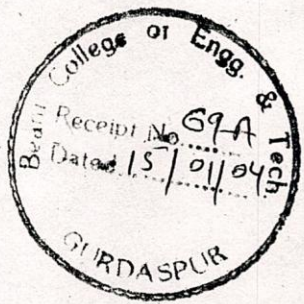
(Signature)
ਸੁਪਰਡੈਂਟ
ਮਿਤੀ ਚੰਡੀਗੜ

ਪਿ:ਐੱਮ ਨੰ: 2/9/04-53312/

ਇਸ ਰਾਹੀਂ ਸੀ ਰਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਨੈਰਚਰਾਰ, ਕੰਪਿਊਟਰ
ਸਾਇੰਸ ਵਿਭਾਗ, ਬੇਅੰਤ ਰਾਨਜ ਆਫ ਇੰਜ: ਤੇ ਠੇਰ: ਗੁਰਦਾਸਪੁਰ ਨੂੰ ਸੂਚਨਾ ਅਤੇ
ਨੋਕੀਦੀ ਰਾਰਵਾਈ ਨਈਂ ਭੇਜੀ ਜਾਦੀ ਹੈ।

ਸੁਪਰਡੈਂਟ

(Signature)
15/11/04
ਸੀ.ਐੱਸ.ਐੱਸ. ਕਲੱਬ
(SACE)
27/11/04



589

-6-

ਸਿੱਖ ਸਰਕਾਰ
ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿੱਖਣਾਈ ਵਿਭਾਗ
(ਤਕਨੀਕੀ ਸਿੱਖਿਆ-2 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

ਪ੍ਰਿੰਸੀਪਲ,
ਭੈਂਤ ਕਾਨਜ਼ ਆਫ ਇੰਜ: ਅਤੇ ਟੈਕ: ਗੁਰਦਾਸਪੁਰ।

ਮੀਮੋ ਨੰ. 2/9/04-5ਤਸਿ.2/ 747

ਮਿਤੀ: 2/8/04

ਵਿਸ਼ਾ: ਸ੍ਰੀ ਰਾਜੀਵ ਕੁਮਾਰ ਬੇਦੀ ਨੈਕਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਬੀ. ਸੀ. ਈ. ਟੀ.
ਗੁਰਦਾਸਪੁਰ ਦੀ ਸੇਵਾ ਵਿਚ ਵਾਧਾ ਕਰਨ ਬਾਰੇ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪਦੇ ਪੱਤਰ ਨੰ: ਸਪੈਸ਼ਲ-1 ਮਿਤੀ 4.2.04 ਦੇ ਜਵਾਬੇ ਵਿਚ।

2. ਸ੍ਰੀ ਰਾਜੀਵ ਕੁਮਾਰ ਬੇਦੀ ਨੈਕਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਦੀ ਐਡਹਾਕ ਨਿਯੁਕਤੀ
ਨਿਸ਼ਚਿਤ ਅਨੁਸਾਰ ਸਿਰਫ ਕੈਂਪਸ ਟੀਚਰ ਜਾਇੰਟ ਕਰਨ ਤੋਂ ਹੀ ਚਾਨ੍ਹੂ ਰਹੇਗੀ।

[Signature]
ਸੁਪਰਡੈਂਟ 3/3/04
2

BOET, GSP.

Registrar,
Co-ord. ME/CHE/ECE/CSE/AS
TPO/ACAD/WS/P.A.

Receipt No. 305... Dt 2/8/04

for [Signature] 2/8/04

Dr Anil (6046)

[Signature] 08/03

For draft a placed below for
approval/ signature place

[Signature]

[Signature] 24/04/04



BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

POST BOX NO. 13, GURDASPUR-143521

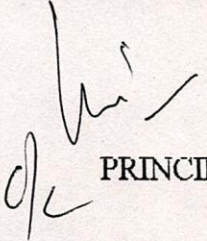
Ref. No. BCET/Estt./04/1355

Dated 23/4/04

OFFICE ORDER

In compliance to Government of Punjab, Department of Technical Education & Industrial Training, Punjab Memo No. 2/9/04-5TE2/168 dated 14-1-2004 and 2/9/04-5TE2/747 dated 3-3-2004, Shri Rajeev Kumar Bedi S/o Shri Jagjeet Rai Bedi is appointed as Lecturer on adhoc basis in the pay scale of Rs. 8000-275-13500/- with an initial start of Rs. 8000/- per month plus D.A. only. The period of adhoc appointment will start from 15-1-2004 & will continue till the new incumbent joins.

However, the services on either side can be terminated by giving one month notice or salary in lieu of the notice period.

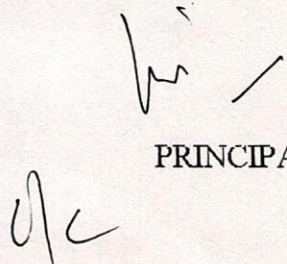

PRINCIPAL

Endst. No. BCET/Estt./04/1356-1358

Dated: 23/4/04

A copy of the above is forwarded to the following for information and necessary action.

1. PSIE/IT, Punjab, Chandigarh in reference to their memo No. 2/9/04-5TE2/168 dated 14-1-2004 and 2/9/04-5TE-2/747 dated 3-3-2004.
2. Registrar.
3. Shri Rajiv Kumar Bedi.


PRINCIPAL

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY
(Established by Govt. of Punjab)
GURDASPUR-143521

Subject: Regularization of adhoc services in respect of Shri Rajeev Kumar Bedi, Lecturer in Computer Science & Engineering.

P.U.C. placed in original at **Flag A** may kindly be perused.

Shri Rajeev Kumar Bedi who is working as Lecturer on adhoc basis in the Department of Computer Science & Engineering and Information Technology has requested to regularize his adhoc services as Lecturer in the college.

A walk-in-interview for the post of Lecturer in Computer Science & Engineering was conducted on 29.8.2002 by the Staff Selection Committee duly approved by the Govt. of Punjab including representative of the Government. Shri Rajeev Kumar Bedi was recommended for appointment as Lecturer on adhoc basis for a period of six months in the pay scale of Rs. 8000-13500/- against the vacant post. Accordingly, he was issued appointment letter vide this office letter # BCET/GSP/2002/4916 dated 02.9.2002 (copy placed at **Flag B**). Subsequently, he joined his duties on 3.09.2002 and after completion of the said period, he was relieved on 28.2.2003. Later on, he has worked on Lecture basis during the months of March, 2003 and again August 2003 to 12th October, 2003. He was further appointed as Lecturer in the pay scale of Rs.8000-13500/- on adhoc basis for 89 days w.e.f 13.10.2003 vide No. BCET/Estt./03/8229 dated 09.10.2003 (copy placed at **Flag C**). He was relieved on 09.01.2004.

Again in compliance to the instructions of the Government of Punjab, Department of Technical Education & Industrial Training, vide memo No. 2/9/04-5TE/168 dated 14.1.2004 and memo No. 2/9/04-5TE/747 dated 3/3/2004 (copies placed at **Flag D & E**), he was appointed as Lecturer on adhoc basis w.e.f. 15.01.2004 till the post is filled up on regular basis (copy placed at **Flag F**).

It is mentioned herein that regular post of Lecturer in Computer Sc. & Engineering in General Category is vacant and the same has been advertised by the Directorate of Technical Education & Industrial Training, Punjab on 08.8.2004 for appointment on contract basis.

It is further informed that there is no such provision in the college bye laws to regularize the adhoc services of any employee. Since the proper procedure was followed in his initial appointment as Lecturer, it is, therefore, proposed that the decision regarding regularization of the services of Shri Rajeev Kumar Bedi, Lecturer may be taken at the Government level.

Submitted for kind consideration and decision, please.

PRINCIPAL SECRETARY
TE & IT, PUNJAB

15
10/12/2004
PRINCIPAL
db

Ref. No. BCET/Estt./4916 dt 10-12-2004



Ph.: 01874-221463,221464,221537

Fax : 01874-221463

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

POST BOX NO. 13, GURDASPUR-143521

Ref. No. BCET/5852.....

Dated 15/12/2005.....

The Principal Secretary,
Technical Education, Punjab,
Mini Secretariat, Sector 9, Chandigarh.


Subject: **Regularization of adhoc services in respect of Shri Rajeev Kumar Bedi,
Lecturer in Computer Science & Engineering.**

A case for regularizing the services of Shri Rajeev Kumar Bedi, Lecturer working on adhoc basis was sent vide ref. # BCET/Gsp/04/4910 dated 10.12.2004 (copy of the same is enclosed).

It is requested that the decision may kindly be conveyed to this office for further compliance please.

Encls. As above.


PRINCIPAL

d/c 

854
835

ਪੰਜਾਬ ਸਰਕਾਰ
ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਨਾਈ ਵਿਭਾਗ
(ਤਕਨੀਕੀ ਸਿਖਿਆ-2 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

✓ ਪ੍ਰਿੰਸੀਪਲ,
ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਟੈਕਸਟਾਈਲ ਟੈਕਸਟਾਈਲ
ਗੁਰਦਾਸਪੁਰ।

ਮੀਮੋ ਨੰ. 2/9/04-53(ਕਿ/2)/687
ਮਿਤੀ: 14/3/06

ਵਿਸ਼ਾ: ਸ਼੍ਰੀ ਰਾਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਨੈਕਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਅਤੇ ਟੈਕਸਟਾਈਲ ਟੈਕਸਟਾਈਲ ਆਫ ਟੈਕਸਟਾਈਲ ਤੇ ਨਿਯੁਕਤ ਹੋ ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪਦੇ ਪੱਤਰ ਨੰ. ਬੀ.ਸੀ.ਟੀ.ਟੀ/1723 ਮਿਤੀ

2.3.06 ਦੇ ਹਵਾਲੇ ਵਿਚ।

2. ਸ਼੍ਰੀ ਰਾਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਨੈਕਚਰਾਰ ਜੋ ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਟੈਕਸਟਾਈਲ ਟੈਕਸਟਾਈਲ ਗੁਰਦਾਸਪੁਰ ਵਿਖੇ ਤਦ-ਅਰਥ ਅਧਾਰ ਤੇ ਨਿਯੁਕਤ ਹੈ, ਨੂੰ ਆਪਦੇ ਦੱਸਣ ਅਨੁਸਾਰ ਤਨਖਾਹ ਭੱਤੇ ਅਤੇ ਛੁੱਟੀਆਂ ਆਦਿ ਕੰਟਰੈਕਟ ਤੇ ਨੌਜਵਾਨ ਨੈਕਚਰਾਰਾਂ ਅਨੁਸਾਰ ਦਿੱਤੇ ਜਾ ਰਹੇ ਹਨ, ਜਦੋਂ ਕਿ ਤਦ-ਅਰਥ ਅਧਾਰ ਤੇ ਜੋ ਕਰਮਚਾਰੀ/ਅਧਿਕਾਰੀ ਨਿਯੁਕਤ ਹੁੰਦੇ ਹਨ, ਉਨ੍ਹਾਂ ਨੂੰ ਤਨਖਾਹ ਭੱਤੇ ਅਤੇ ਛੁੱਟੀਆਂ ਆਦਿ ਕੇਂਦਰ ਤੋਂ ਤੇ ਨਿਯੁਕਤ ਕਰਮਚਾਰੀਆਂ/ਅਧਿਕਾਰੀਆਂ ਅਨੁਸਾਰ ਦਿੱਤੇ ਜਾਣੇ ਹੁੰਦੇ ਹਨ। ਇਸ ਲਈ ਸ਼੍ਰੀ ਰਾਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਨੈਕਚਰਾਰ ਨੂੰ ਜਿਸ ਮਿਤੀ ਤੋਂ ਉਹ ਤਦ-ਅਰਥ ਅਧਾਰ ਤੇ ਨਿਯੁਕਤ ਹੈ, ਉਸ ਮਿਤੀ ਤੋਂ ਉਸਨੂੰ ਤਨਖਾਹ ਭੱਤੇ ਅਤੇ ਛੁੱਟੀਆਂ ਆਦਿ ਜੋ ਕੇਂਦਰ ਕਰਮਚਾਰੀਆਂ/ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਦਿੱਤੇ ਜਾਂਦੇ ਹਨ ਉਹ ਹੀ ਦਿੱਤੇ ਜਾਣ। ਜਿਥੋਂ ਤੱਕ ਕੰਟਰੈਕਟ ਤੇ ਕੰਮ ਕਰ ਰਹੇ ਅਧਿਕਾਰੀਆਂ ਨੂੰ 50% ਡੀ.ਪੀ ਮਰਜ਼ ਕਰਨ ਦਾ ਸਬੰਧ ਹੈ, ਬਾਰੇ ਵੱਖਰੇ ਤੌਰ ਤੇ ਮਕੈਨੀਕਲ ਸਾਰੇ ਪ੍ਰਿੰਸੀਪਲਾਂ ਦੀ ਮੀਟਿੰਗ ਰੁੱਖ ਕੇ ਵਿਚਾਰ ਕੀਤਾ ਜਾਵੇਗਾ। ਮੀਟਿੰਗ ਸਬੰਧੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ ਵੱਖਰੇ ਤੌਰ ਤੇ ਨਿਸ਼ਚਿਤ ਕੀਤਾ ਜਾਵੇਗਾ।

Q
17/2/06

Registrar,
Co-ord. ME/CHE/ECE/CSE/AS
TPO/ACAD/WS/P A.
Receipt No... 8638Dt... 17/3/06

ਇਤਾ ਪਿੰਘੂ
ਸੁਪਰਡੈਂਟ
14/3

ਸਮੇਂ
9-11
23/03/06

P.T.O

3758

ਪੰਜਾਬ ਸਰਕਾਰ
ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ
(ਤਕਨੀਕੀ ਸਿੱਖਿਆ -2 ਸਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

✓
ਪ੍ਰਿੰਸੀਪਲ,
ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਇੰਜੀਨੀਅਰਿੰਗ,
ਗੁਰਦਾਸਪੁਰ ।

ਮੀਮੋ ਨੰ: 2/9/2004-5ਤਸਿ2/39/0
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ ਦੀ, 5/9/06

ਵਿਸਾ:- ਸ੍ਰੀ ਰਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਲੈਕਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਅਤੇ ਇੰਜੀਨੀਅਰਿੰਗ ਦੀਆਂ ਸੇਵਾਵਾਂ ਰੈਗੂਲਰ ਕਰਨ ਸਬੰਧੀ ।

ਉਪਰੋਕਤ ਵਿਸੇ ਆਪ ਦੇ ਪੱਤਰ ਨੰ: ਬੀਸੀਈਟੀ/5852 ਮਿਤੀ 15/12/2005 ਦੇ ਹਵਾਲੇ ਵਿੱਚ।

2. ਸ੍ਰੀ ਰਜੀਵ ਕੁਮਾਰ ਬੇਦੀ, ਲੈਕਚਰਾਰ ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਅਤੇ ਇੰਜੀਨੀਅਰਿੰਗ, ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਇੰਜੀਨੀਅਰਿੰਗ ਅਤੇ ਟੈਕਨਾਲੋਜੀ, ਗੁਰਦਾਸਪੁਰ ਜੋ ਆਪ ਦੀ ਸੰਸਥਾ ਵਿੱਚ ਤੱਦ ਅਰਥ ਦੇ ਆਧਾਰ ਤੇ ਕੰਮ ਕਰਦਾ ਹੈ ਦੀਆਂ ਸੇਵਾਵਾਂ ਨੂੰ ਰੈਗੂਲਰ ਕਰਨ ਸਬੰਧੀ ਮੌਜੂਦਾ ਸਥਿਤੀ ਅਨੁਸਾਰ ਸਵੈ-ਸਪਸ਼ਟ ਤਜਵੀਜ਼ ਸਰਕਾਰ ਨੂੰ ਭੇਜੀ ਜਾਵੇ ।

ਮਿ,
5/07/06

ਇੰਚਾਰਜ
ਸੁਪਰਡੈਂਟ
[Signature]

Registrar,
Co-ord. ME/CHE/ECE/C. E/AS
TPO/AC/D/WS/P A
Receipt No 616...Dt 7/9/06



Ph.: 01874-221463,221464,221537
Fax : 01874-221463

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

POST BOX NO. 13, GURDASPUR-143521

Ref. No. BCET/5071

Dated 5/10/06

The Principal Secretary,
Technical Education & Industrial Training, Punjab,
Mini Secretariat, Chandigarh.

Subject: **REGULARIZATION OF ADHOC SERVICES OF SHRI RAJIV BEDI, LECTURER.**

Kindly refer to your 2/9/2004-5.te/3210 dated 05.10.2006 on the subject cited above.

It is kindly informed that the detailed case for regularizing the adhoc services of Shri Rajiv Bedi, Lecturer in Computer Science & Engineering was sent vide BCET/GSP/04/4910 dated 10.12.2004 (copy enclosed). Shri Rajiv Bedi was selected by the committee duly approved by the Government of Punjab and subsequently he was appointed on adhoc basis initially for a period of six months i.e. from 03.9.2002 to 28.2.2003. He was again appointed on 89 days basis in compliance to memo # 2/167/03-5.TE.2/4174 dated 25.9.2003 (copy enclosed) and joined his duties on 13.9.2003. This period was further extended for another 89 days.

In compliance to memo # 2/9/04-5TE.2/747 dated 03.3.2004, he was again appointed as Lecturer on adhoc basis w.e.f. 15.1.2004 vide office order # BCET/GSP/04/1355 dated 23.4.2004 and still continuing on the same post. It is mentioned herein that he is getting all pay allowances at par with other regular employees (copies enclosed).

It is therefore, requested that his services may be regularized as per the policy of the Govt. of Punjab as there is no such provision in the college Bye Laws. As already mentioned above, his initial appointed ^{ment} was made by the committee duly approved by Govt. of Punjab.


PRINCIPAL

Besides the Agenda item, the following discussions were made and decisions were taken which are to be applicable to all the Engineering Colleges being managed by the Government.

- 1) It was decided to review the College Bye-Laws applicable to Government managed Colleges after every 10 years. A committee will be constituted by the worthy PSTE/IT for this purpose. It was also emphasized that regular meetings of Board of Governors of all Government managed Colleges shall be held at least once in three months.

- 2) It was decided that during every Board meeting of Government managed colleges, at least one of the Department of College would make detailed presentation of their vision, mission, action plan with Milestones and timelines along with the future roadmap before the Board. The Principal of the Colleges would constantly review these roadmaps for ensuring their timely implementation.
- 3) It was decided that all Government managed Colleges would establish a close liaison with Government of India Ministries and Agencies from where funds are available and could be arranged. For this purpose, every college would prepare projects in each Department and submit the same to the Government of India Ministries and Agencies concerned for funding. Every year at least Rs. 1.00 crores should be sanctioned from Government of India under various projects. For this purpose one person could be centrally engaged by all the Colleges in Delhi who could work in collaboration with the liaison Officer of Punjab Infotech.
- 4) Government managed Colleges must make all efforts to create close liaison and collaboration with the Industry. They may work with Industry and offer various continuing education programme/ short duration courses to ensure internal resource generation. It was explained that Government of Punjab has already approved the sharing of IRG and consultancy charges amongst all Stakeholders with the approval of Finance Department.
- 5) It was discussed and decided that when buying a costly equipment for the Lab costing beyond Rs. 5.00 lacs, the proposal submitted by HOD

concerned should also be accompanied by its utilization plan. This utilization should not be less than 30 hours per week including any outsourcing to the Industry for use. It was also decided that every equipment should have a log book which should record the usage, the down time and the repair and maintenance schedule etc. of the equipment.

- 6) It was decided that all Principals must carry out energy audits within their Institutions and take steps to reduce the connected load thereby reducing the power bill considerably. For this purpose the change over switches could also be deployed wherever possible.
- 7) It was explained by Secretary Information Technology that while fixing the fee for Engineering Colleges, a special component of IT Infrastructure was also included in the fee subject to the condition that the specified minimum IT facility including PCs and connectivity would be made available to the student. However, even the minimum service is not being provided. It was decided that all Principals would carry out internal audits and ensure that adequate number of PCs along with internet connectivity including WiFi facility would be provided in every Institutions. Internet connectivity may also be provided in the Hostels where students would be encouraged to use their Laptops.
- 8) It was explained by Secretary, Information Technology that about 15 lacs power point slides were prepared by Diploma and Certificate Level Institutions to be used as teaching aid. Similar exercise was initiated in Colleges. However, now the exercise needs to be

completed that the existing slides could be made available for updation to degree level. All faculty members under the Scheme would prepare 1000 slides on the subject being taught by them which could be shared amongst all of them.

- 9) The requirement of imparting soft skills to the students was emphasized and it was decided that a course like P-Toss (Punjab Training on Soft Skills) may be administered to them for improving their soft skills. For this purpose, assistance of Punjab Information and Communication Technology Corporation should be taken if required. It was also decided that every student in each subject should be encouraged to make a power point presentation every fortnight to help him/her in improving his communication skills for better job placement and successful career thereafter.
- 10) It was emphasized by the PSTE&IT that a proper Management Information System (MIS) is required to closely monitor the progress and performance of the Engineering Colleges and Punjab Technical University, Jalandhar. He further explained that for this purpose the Finance Committee and BOG of PTU has already approved development of software by Punjab Information & Communication Technology Corporation. He desired Secretary to go ahead and get the MIS implemented in PTU as well as the Institutions at the earliest.
- 11) Secretary Information Technology shared the following draft proformas:
- i. Student Feedback Form
 - ii. Student Assessment of faculty
 - iii. Micro Analysis of Sessional results

- iv. Annual appraisal report of Teaching faculty
- v. Daily Status Report of Institute

Copies of these proformas are attached with the minutes. It was decided that all college would adopt these proformas with suitable modifications. For this purpose it was decided that PSIT would constitute a committee of Principals and Director Technical Education & Industrial Training who would finalize the draft proforma and submit the same for the approval of PSTE&IT.

12. It was emphasized by PSTE&IT that all the Engineering Colleges should lay special emphasis on internal resource generation by ensuring adequate utilization of faculty and machinery for undertaking commercial activities which could provide income to faculty, students and the institute. The sharing pattern for the revenue generated shall be decided in a common meeting to be taken by PSTE&IT with all the Principals of Engineering Colleges in which Mr. N.S. Kalsi, IAS Director-cum-secretary Information and Technology would be a special invitee. Director Technical Education and Industrial Training would also participate. The idea being generation of maximum resources for the colleges in addition to normal tuition fee with a view of upgrading the infrastructure of the colleges to international standards."

Meeting ended with a vote of thanks to the chair.

Sd/-
PRINCIPAL SECRETARY
TE & IT, PUNJAB-CUM
CHAIRMAN, FINANCE COMMITTEE,
BCET, GURDASPUR

Sd/-
HON'BLE T.E.M.-cum- CHAIRMAN
BOARD OF GOVERNORS
BCET, GURDASPUR


**PRINCIPAL-cum-
MEMBER SECRETARY**